**CONFIDENTIAL REFERENCE FORM**

**In order to be considered for the Benjamin Franklin Transatlantic Fellowship, you must submit a completed recommendation form from a teacher, mentor or community leader who knows the applicant well and is familiar with the applicant’s academic achievements and extracurricular activities. Relatives and friends of the applicant may not complete this recommendation form. This form should be completed electronically in English. All recommendations must be signed at the bottom, but DO NOT require a stamp.**

**Please return the completed reference form electronically to the Fulbright Commission:** [**adviser@fulbright.is**](mailto:adviser@fulbright.is)**. In the subject heading please write: Reference for *Name of applicant*.**

**Note that references are confidential and should not be seen by the applicant.**

Name of Applicant: Click or tap here to enter text.

Country: Click or tap here to enter text.

Name of Evaluator/Referee: Click or tap here to enter text.

Title of Evaluator: Click or tap here to enter text. Work Institution: Click or tap here to enter text.

Telephone: Click or tap here to enter text. Email address: Click or tap here to enter text.

**Please respond to the following questions to evaluate the candidate.**

1. How long have you known the applicant? Click or tap here to enter text.

2. In what capacity have you known the applicant? Check all that apply.

Teacher  Supervisor  Other (please specify)

3. Please evaluate the applicant as compared to other students in terms of the characteristics below. (If you do not feel that you are capable of judging the student on this quality, please select N/A.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Excellent | Good | Fair | Poor | N/A |
| Leadership potential |  |  |  |  |  |
| Initiative and Problem-solving skills |  |  |  |  |  |
| Creative/independent thinking |  |  |  |  |  |
| Interpersonal skills |  |  |  |  |  |
| Adaptability |  |  |  |  |  |
| Respect for others/Responsibility |  |  |  |  |  |
| Interest in other countries, cultures |  |  |  |  |  |
| Interest in community service |  |  |  |  |  |
| Maturity |  |  |  |  |  |

4. Please choose one of the following:

|  |  |
| --- | --- |
| Recommend with confidence |  |
| Recommend with reservation |  |
| Do not recommend |  |

5. Evaluation:

**Please submit short statements in the space provided, giving a candid evaluation of the applicant’s past academic and/or work performance.** **Your statements will be given careful consideration by the selection panel reviewing this application. Therefore, your comments should be as complete and detailed as possible (attach additional pages if necessary).**

How would you evaluate the applicant’s ability to interact well with other students and professors?

|  |
| --- |
| Click or tap here to enter text. |

How would you evaluate the applicant’s strengths and weaknesses as a potential exchange student?

|  |
| --- |
| Click or tap here to enter text. |

What are the applicant’s outstanding or distinguishing talents and characteristics?

|  |
| --- |
| Click or tap here to enter text. |

Applicant’s ability to ability to express his/her ideas clearly both in writing and verbally:

|  |
| --- |
| Click or tap here to enter text. |

**I hereby confirm that the answers on this form are my own and represent my professional opinion of the applicant.**

**Signature of Evaluator: ­­­­­­­­­­­ Date: Click or tap to enter a date.**

**The reference form should be sent electronically by the referee directly to** [**adviser@fulbright.is**](mailto:adviser@fulbright.is) **no later than 19 February 2025. The applicant should NOT get a copy.**